

Waterside Primary Academy
Blackhorse Avenue, Chesham, Buckinghamshire HP5 1QU
Telephone: 01494 786608
Email: office@watersideprimaryacademy.org
Website: www.watersideprimaryacademy.org
Head of school: Mrs J Blackmore



Dear Parents & Carers,

We are looking forward to welcoming your child to our class. Please see below some key information for when your child starts with us. Please feel free to ask any further questions by contacting us on Class Dojo or by email Nurserymanager@watersideprimaryacademy.org

First day

We understand that the first day can bring a mixture of different emotions for the child and their parents/carers. On your child's first day we will have exciting and fun activities available that are familiar to them, and we will use the first week to concentrate on getting them settled and into a routine. We ask that on their first day that you bring your child to the door to say goodbye and then a member of staff will take your child into the nursery to get settled. We usually find that even if your child is upset when they leave you, they settle much quicker once their parent/carer is out of sight. Please keep an eye on Class Dojo during their session, we will send you an update on how they are settling on their first day.

Nappies/pull-ups

If your child is still in nappies or pull-ups, please provide a bag containing spare nappies/pull-ups, wipes, and nappy sacks. We will work with you and your child when they are ready to be toilet trained, please speak to us when you feel your child is ready.

School uniform

We follow the same school uniform policy as the rest of the school. Please have a look on the school website to see what uniform is available/how to order.

Spare clothes

Please can all children have a named bag of spare clothes (socks, underwear, tops, trousers etc) in case of any accidents or messy play. Please send replacements if your child has used their spares.

Outdoor shoes and outdoor clothes

Please can all children have a pair of wellington boots to stay in nursery as we like to encourage children to be outdoors even if the weather has been wet. We also encourage children to have a waterproof coat in school in case of a change in weather throughout the day.

Named items



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Please can all items (shoes, wellington boots, coats, bags, jumpers etc) be named to ensure they cannot get mixed up with others or lost.

School bags

Please can we ask that all children bring a school bag into Nursery every day (we encourage a Waterside book bag style). The children will be receiving sharing books, creative work etc to take home regularly so need a bag to store this.

Lunch club

If your child is staying for lunch club, please can we remind parents & carers that we have a strict healthy eating and drinking policy and a no-nut policy (please see the school website for further details on this policy). School dinners can be ordered daily if wanted online. Please send your child with a packed lunch from home for the first week whilst your parent pay accounts are set up.

The children eat lunch with the nursery staff so they have familiar adults that can support them and monitor what they are eating.

Snacks

We will provide your child with a healthy snack each day at a cost of £1 per week. You will be informed of how to pay for this via your parent pay account.

Please can all children have a named **water bottle** in school each day. We will send this home daily for a wash. Please only provide water as we do not allow juice in school.

Allergies/intolerances

Please let a member of staff know as soon as possible if your child has an allergy/intolerance to food/drinks or has a special dietary requirement.

Key person

We will be sending out a separate letter in the first week explaining about the key person system and who your child's key person will be. If you have any questions about this, please do ask.

Class Dojo

We have set every child up on Class Dojo if you have given permission. Please check this regularly to see updates about your child and to ensure you are up to date with any important messages. We love to see what the children have been up to at home as well. If you are not signed up to Class Dojo yet, please do let us know if you need support in doing this, it is a fantastic way to see what your child gets up to during the day and for you to share any exciting achievements/days out from home.



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Collection

If somebody different is picking your child up, please call the school office or let a member of the nursery team know as soon as possible. We will not send your child home without permission from their parent/carer first.

Gates

On your child's first day there will be staff members around to point you in the right direction, so please do not worry about getting lost!

If your child starts at **8.45am** you can enter through any of the school gates. Please wait outside the main nursery door and a member of staff will open the door to greet your child.

If you are collecting your child at **11.45am** or **2.45pm** please wait at the gate on Box Tree and a member of staff will then open the gate for you to collect your child at the main nursery door.

If you are collecting your child at **3.15pm**, you can enter through any of the school gates. Please wait outside the main nursery door and a member of staff will send your child out to you.

There will always be a member of staff available for you if you have any questions, please always feel free to ask one of us at the door in the morning or at pick up times.

We are very excited for you and your child to be become part of the Waterside family!

The Nursery Team



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